



Link Transit System
Public Transit Advisory Commission (PTAC)

Tuesday August 10, 2021
5:30 P.M.

Meeting to be Held Virtually on Zoom Platform

Join Zoom Meeting

<https://us02web.zoom.us/j/9879709870>

AGENDA

- 1) **Call to Order & Quorum** **Chairman**
- Nomination and Appointment of Chair and Vice Chair
 - Welcome to the Interim Transit Manager – John Andoh
 - Changes to Agenda / Add On Items
 - Speakers from the Floor – three (3) minutes per speaker

- 2) **Approval of the April 14, 2020 meeting minutes** **Chairman**

- 3) **Link Transit / System Update** **John Andoh**

INFORMATION: Receive updates on the following topics:

- Launching of pre-COVID 19 service levels / return to 8PM
- Fare Free
- Saturday Service
- Fleet Replacement Plan for Fixed Route and Paratransit
- New Bus Shelter Gibsonville
- Weekday Expansion to 9PM (proposed)

RECOMMENDATION/ACTION: Receive information and discuss

- 4) **Link Transit Operations Report** **John Andoh**
- Fixed Route & Paratransit Ridership Update
 - Upcoming Events
 - Other Items

5) **Other Business**

Chairman

- Reports & Questions from PTAC Members
- Other Items / Agenda topics for next meeting
- **Next Meeting Scheduled for: (TBD)**

ACCESS TO INFORMATION:

ALL DOCUMENTS AND DATA CAN BE PROVIDED IN ALTERNATIVE FORMAT UPON REQUEST

It is the policy of the Link Transit System to ensure that no person shall, on the ground of race, color, sex, age, national origin, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and any other related non-discrimination Civil Rights laws and authorities.



Boards & Commissions

Seat	Last Appointment	Expiration	Name	Address	Contact	
Burlington 1	7/7/20	2023	Moses Corbett	321 Courtland Ter., 27217	Mcorbett4@triad.rr.com 336-229-7364	
Burlington 2	7/7/20	2023	Tammy Williamson	3483 Forestdale Dr., 3B, 27215	Tlwilliamson07@gmail.com 336-675-1221	
Burlington 3	6/15/21	2024	Mike Mills	2105 Somers Ave., 27215	sevenroads@aol.com 336-538-0357 (alt) 336-212-3488	
Burlington 4	7/7/20	2023	Roger Meisenbach	126 Coachlight Tr., 27215	Roger97@bellsouth.net 336-584-3358	
Burlington 5	6/15/21	2024	Bonita Brown	730 HUNTINGTON COURT	bdbrown819@gmail.com 3362121164	
Burlington Alternate	7/7/20	2023	Butch Wilson	3126 Sutton Place, 27215	bw47@triad.rr.com 336-269-2284	
Gibsonville 1	5/7/18	2021	Steve Harrison	612 Scott Drive Gibsonville, NC 27249	(336) 447-0076 sharrison108@gmail.com	
Gibsonville Alternate	6/15/20	2023	Joyce Harris		336-449-6022	
Alamance Co 1	12/21/20	2024	Steve Carter			
Alamance Co Alternate			VACANT			

MINUTES

LINK TRANSIT PUBLIC TRANSIT ADVISORY COMMISSION

Tuesday April 14, 2020

5:30PM

Meeting held via WebEx

MEMBERS PRESENT

Mike Mills, Burlington (Chair)
Howie Norwick, Burlington (Vice Chair)
Moses Corbett, Burlington
Steve Harrison, Gibsonville
Roger Meisenbach, Burlington Alt
Steve Carter, Alamance County

OTHERS PRESENT

Glen LaBar Jr., Transit Manager

MEMBERS ABSENT

N/A

Call to Order

Chairman Mills called the meeting to order and welcomed all members and guests.

Chairman Mills solicited public comments from the floor and requested comments to be limited to 3 minutes per speaker. No public comments. The meeting agenda was reviewed. No changes were made to the agenda.

Approval of March 10, 2020 meeting minutes

The March 10, 2020 meeting minutes were reviewed. Mr. Harrison made a motion to approve the meeting minutes. Mr. Norwick seconded the motion. All PTAC members voted in approval of the March meeting minutes.

4th Year Anniversary Fare Free Week

Mr. LaBar told the PTAC members that given the current situation with the COVID-19 pandemic and the state of emergency that staff is changing the request for the PTAC to approve a fare free service week to celebrate the 4th Anniversary of the Link Transit System, but staff would determine the dates once the state of emergency was concluded. Mr. LaBar told the PTAC that the City would still celebrate the anniversary during the first week of June via social media but would not implement the fare free week since it could encourage passengers to utilize the system and go against the state of emergency declaration.

Mr. Harrison asked about the timing of printed materials, which Mr. LaBar replied that he believed a local company could turn the printed materials around within a week or two. Mr. Mills asked if the Burlington City Council was meeting and Mr. LaBar responded stating that the Burlington City Council cancelled all April meetings but it was unclear if they would start meeting again in May. Mr. LaBar did advise the PTAC that he had hoped to have the PTAC approve the recommendation in April and bring it before the Burlington City Council in early May to allow staff to have a few weeks to market the celebration plans within the community. Mr. LaBar did emphasize that his plan was prior to the state of emergency declaration and that is why he changed his request as stated earlier.

Mr. Norwick mentioned that there are too many unknowns to make a call about the proposed June dates, but made a motion to recommend an annual fare free week, similar to the Election Day fare free day recommendation that was made in late 2019, and allow City staff the flexibility to determine the dates each year. Mr. Meisenbach made a recommendation that maybe City staff have the fare free week start when the state of emergency is lifted and everything opens back up. Mr. Carter made a suggestion that maybe Link Transit coordinate these efforts with ACTA and PART if the fare free week was to start after the state of emergency was lifted. Mr. Norwick disagreed stating that this was not the same type of event that ACTA and PART would have, but something that is Link Transit specific since it is related to the system's anniversary. Mr. Norwick continued and stated that if ACTA and PART wanted to join that was up to those agencies. Chairman Mills asked Mr. Norwick to repeat his motion, which he stated that PTAC recommend to the Burlington City Council to adopt a resolution, similar to the Election Day resolution, to have a fare free week annually around the Link Transit System anniversary date, allowing City staff to determine the exact dates each year. Mr. Meisenbach seconded the motion. All PTAC members voted in approval of the March meeting minutes. Mr. LaBar stated that staff would determine the week once the pandemic/state of emergency was over and would share that information with the PTAC.

Link Transit Operations Report

Mr. LaBar gave a brief overview of the Link Transit Operations report to PTAC for the third quarter of fiscal year 2020 (Jan-March 2020). Mr. LaBar stated that there was a decrease in ridership in this quarter compared to previous years due to extensive rain in the early part of the quarter and the COVID-19 pandemic. Mr. LaBar did mention ridership remained around the normal daily ridership until the third week of March, but even with a slight decrease in ridership, the ridership number remained consistently steady. Mr. LaBar stated that in February there was a slight change in the hourly ridership, where there was a large increase in ridership mid-day (1200-1400 area) but in March there was a shift to the 1200-1400 area becoming the peak ridership time compared to previous trends where the 1500

timeframe was always the highest. Mr. LaBar also stated that he believed the steady ridership and hourly ridership changed was because more passengers were utilizing the Link Transit System to access essential services to prepare and respond to the current pandemic.

Mr. LaBar shared the quarterly bus stop data, which showed the consistent and steady use of passengers using Link Transit to reach essential services such as educational institutions, groceries store and healthcare facilities. Mr. LaBar also stated he added the bus stop data for the next fiscal year's proposed bus shelter locations, which he stated were locations with both high ridership and consistent passengers using Link on a daily basis. Mr. LaBar did state that there is currently one shelter installation still pending for this fiscal year and staff is working with the Town of Gibsonville staff to get the shelter located and installed in Gibsonville. Mr. Harrison stated that there were two proposed locations that would both serve the needs of the community in Gibsonville to utilize the transit system. Mr. LaBar stated he was continuing conversations with Gibsonville Town Manager Ben Baxley to get the necessary paperwork and related items finished to get the install completed. Mr. Mills stated that he had been in contact with Mr. Baxley and the town is working with NCDOT and the railroad to get the site approved. (Site location: E Main St & Burke St intersection).

Mr. LaBar provided a brief update on the recent service reduction and past/upcoming events. Mr. Harrison asked if the service reduction had any impacts and if it was temporary. Mr. LaBar stated that staff had been monitoring the hourly ridership over the start of the pandemic and after some conversations with drivers/supervisors, it was noted that there was minimal ridership after 5pm, but especially after the 6:30pm lap. Mr. LaBar also stated that the service reduction is temporary and would return back once the pandemic was over.

Mr. LaBar advised that since there was no known pending action items that the May 2020 meeting would be cancelled and the next meeting would be tentatively scheduled for June 9th, 2020. Mr. LaBar stated that he would advise PTAC members if that meeting would be necessary or not once we got closer to the date.

Other Business

Mr. Mills asked if any PTAC members had any reports or questions. No PTAC members had any reports, questions or requests of staff for the next upcoming meeting.

Adjournment

Mr. Mills asked for any final comments, questions or requested for the next meeting, with no comments received. Mr. Mills did tell PTAC members to stay healthy and to continue to

follow the CDC guidelines of social distancing and proper handwashing. Chairman Mills adjourned the PTAC meeting at approximately 6:15 PM. Mr. Meisenbach made a motion to adjourn the meeting and Mr. Harrison seconded the motion. All PTAC members voted in approval.

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Gross Weight	29,762 lbs
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Wheelchair Positions	2

Performance

Top Speed	56 mph
Range ¹	Up to 150 miles
Turning Radius	31 ft
Approach / Departure Angle	8.6° / 8.6°

Chassis

Front Axle	ZF
Rear Axle	BYD in-wheel drive axle
Suspension	Air suspension with mechanical leveling valves
Brakes	Front & rear disc-brakes, ABS, regenerative braking
Tires	285/70 R19.5

Powertrain

Motor Type	AC Synchronous
Max Power	90 kW×2
Max Torque	400 N·m×2
Battery Type	Iron Phosphate
Battery Capacity ²	215 kWh
Charging Capacity	80 kW
Charging Time ³	2.5-3 hrs

Notes:

All information based on the latest data available at the time of printing. Final specs subject to change at production.

1. Variables affecting range include air temperature, weather, grade, speed, driver habits and use of air conditioning and heating.
2. Initial battery capacity shown. May decrease with time and use.
3. Battery age and outside ambient temperature affect charging times.



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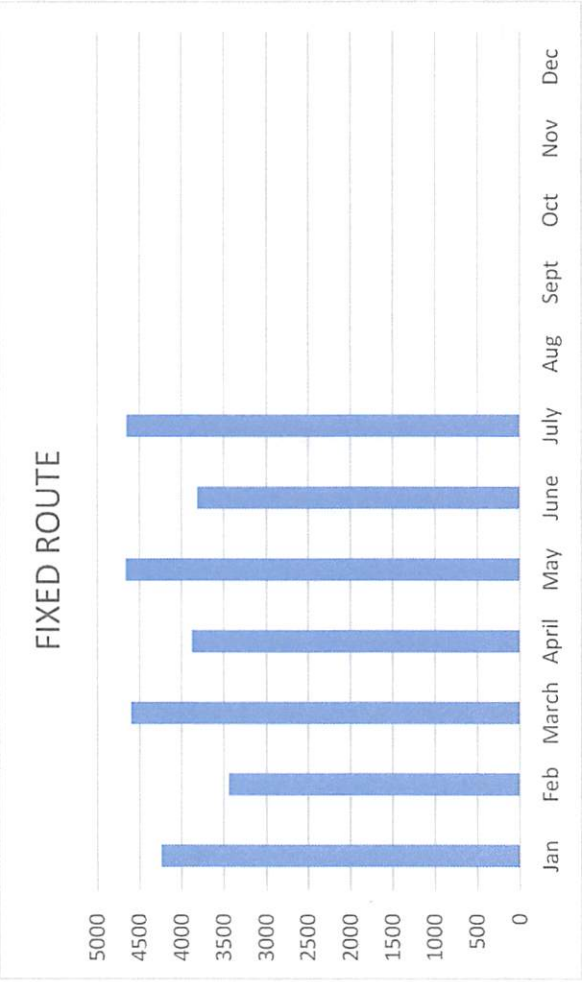
[Equest \(1\)](#)[Equest CHARGE \(1\)](#)[Freedom \(2\)](#)[Independence \(1\)](#)[Mobility \(2\)](#)

Mobility
Ford Chassis

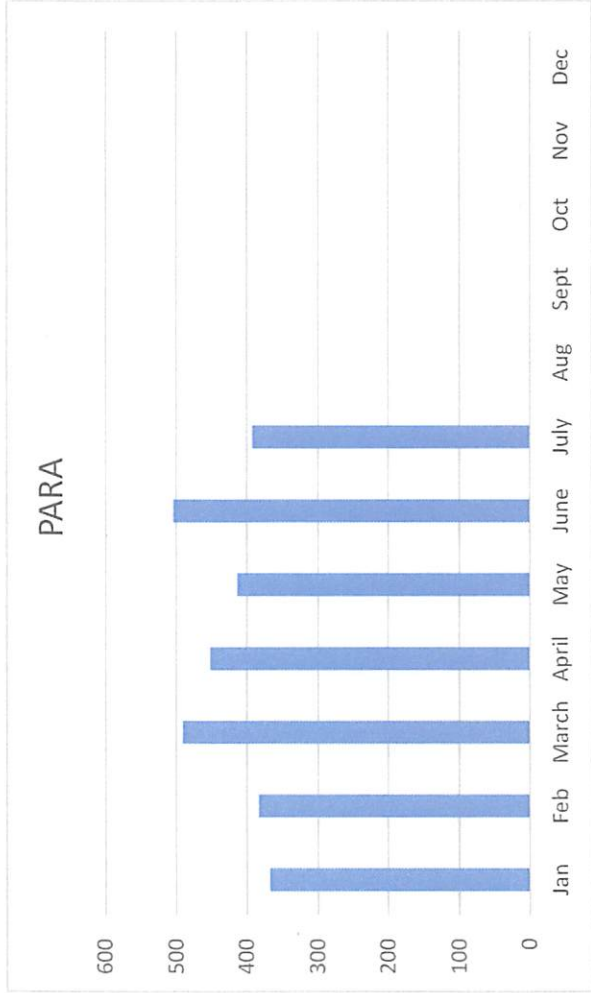
Mobility
GM Chassis

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2021	TOTAL
Jan	4243
Feb	3449
March	4605
April	3880
May	4669
June	3818
July	4660
Aug	
Sept	
Oct	
Nov	
Dec	
TOTAL	29324



PARA 2021	TOTAL
Jan	368
Feb	384
March	492
April	453
May	414
June	505
July	393
Aug	
Sept	
Oct	
Nov	
Dec	
TOTAL	3009



LINK TRANSIT FIXED ROUTE	2016	2017	2018	2019	2020	2021
January		6643	5992	8285	7027	4243
February		6410	7067	8011	6609	3449
March		6528	6343	7809	6315	4605
April		6065	6440	10223	3273	3880
May		6734	7105	12476	5150	4669
June*	9377	8461	7790	9964	3967	3818
July	5145	6833	7869	9484	3958	4660
August	7779	7746	8122	10831	3957	
September	5961	7854	7352	7678	5033	
October	6743	8107	9809	10178	4071	
November	6479	7661	8523	8891	4021	
December	6550	6765	6108	8649	4389	
TOTAL	48034	85807	88520	112479	57770	29324